
EXECUTIVE COMMITTEE MEETING
Department of Workforce Services
1385 South State Street, Salt Lake City, Utah
Monthly Meeting Minutes
Thursday, July 21, 2005
12:00 p.m.

Presiding: Greg Diven, Chair

Present: Jennifer Carroll, Charles Daud, Linda Fife,
Commissioner Colleen Johnson, Jill Merritt, Jon Pierpont, Kevin
Schofield, Kerry Steadman

Absent: Edith Fauver, Norm Fitzgerald, M. Ali Wilkinson

Excused: Councilman Jim Bradley, Paul Jackson, Steven Rosenberg, Karen Silver

Staff: Leno Franco, Diane Lovell, Laurel Morris, Mary Peterson

Welcome & Announcements

Chairman Greg Diven called the meeting to order at 12:07 pm. He shared a thank you card received from Deb Young of the Literacy Action Center. She thanked the Council for the opportunity to speak at the last meeting. As a result of Ms. Young's presentation, several staff from the South County Employment Center have volunteered to work at the Literacy Action Center.

Greg Diven chaired the State Council meeting was held on July 14, 2005. An excellent overview of the DWS strategic plan and how it supports the two-year WIA state plan was presented. A copy of the plan was shared with those in attendance and is available for interested Regional Council members.

Nancy Malecker well-represented the Regional Council and gave an excellent Power Point Presentation on the Worksite Wellness Conference which will be held on October 12th and 13th at the Davis Conference Center. Laurel Morris and the Business Services team plan to schedule future PowerPoint Presentations and to share conference flyers with area businesses. Ms. Morris indicated that flyers and an announcement regarding this event were given at a recent Salt Lake/Tooele Employer Committee meeting.

Three Training Providers were approved at the State Council meeting including one from Central Region - Color My Nails. State Council members expressed concerns about the approval policy procedures and the lack of adequate details to approve schools. More follow-up needed for existing schools to ensure DOL requirements are followed.

Greg Diven then referred the Committee to the Central Region Council Membership summary and noted that a new Parliamentarian is needed. Charles Daud volunteered to

take on this responsibility. Diane Lovell will give him a “Roberts Rules of Order” booklet.

Mr. Diven reported that there are three vacancies on the Council - two large business and one Human Services. Bob Haywood who is retiring will be asked for a nominee from the Human Services Department.

Janice Barnson of Sorensen Media is interested in the vacancy for a large employer. Sorensen Media is involved in Call Centers for the hearing impaired. Diane Lovell will follow up with Ms. Barnson regarding her potential membership.

Mr. Diven commented that nominee suggestions and recommendations from the Committee are welcome.

Regional Director’s Remarks

Jon Pierpont reported on the successful job and resource fair for refugees held on July 14th. There was an excellent turnout, with approximately 200-210 refugees, 22 employers, 15 training vendors and other community resources supporting this event. Several volunteers from within the department helped with the language barriers. Media coverage included print and radio announcements. Mr. Pierpont shared a very favorable article from the Deseret Morning News.

Another fair in the planning stages will target the special needs population. Russ Thelin and the Office of Rehabilitation are working in concert with DWS to plan and coordinate the fair that will be scheduled sometime in October.

Linda Fife indicated that she has been approached several times from individuals from other countries and she offered to help to provide community resources where they can get more assistance. Jon Pierpont asked Linda Fife to contact him for further discussion on DWS involvement. Greg Diven indicated that the Basic Needs committee has a goal to work with immigrant populations and may want to be involved in the discussion.

Jon Pierpont then reported on the legislative issues item. At Jon Nixon’s suggestion, it was decided last year that the Council should begin to identify legislative priorities and concerns during the summer months to better prepare for the January legislative session. Mr. Pierpont has invited Mike Richardson to the August Regional Council meeting to update the council on the current DWS legislative agenda. Jon then shared the following priorities that will be further addressed by Mr. Richardson in August:

- TANF
- Reauthorization
- Child Care
- Simplified reporting for Food Stamps (this would require a law change)
- Adding a State Council Representative in the Economic Development

Lastly, Mr. Pierpont shared a draft of Central Region’s Strategic Plan and summarized the activities the region will be focusing on for the upcoming year.

Executive Committee Goals & 2006 Strategic Plan

Greg Diven referred the committee to the copy of the Council's draft 2006 Strategic Plan. He asked that this document be reviewed, discussed and changes made to the Executive Goals which include the following elements:

- A. Economic Development
- B. Client Services
- C. Special Populations
- D. Health Care
- E. Legislative Issues

The committee amended the activities/goals under the Economic Development category. Mr. Diven also suggested an Ad Hoc Committee be formed to address the Executive Committee's goal aimed at encouraging more youth to seek careers in the science and engineering fields.

It was noted that as new members are appointed they will be asked to serve on the Marketing Committee. Greg Diven asked Diane Lovell to prepare a revised copy of the Strategic Plan, reflecting today's discussion and share with the Committee at its August meeting.

Committee Reports – 2006 Strategic Plan Updates

No committee reports were given at this meeting.

2005-2006 Annual Agenda Management Calendar

A copy of the Annual Agenda Management Calendar was provided in packets.

Executive Roundtable-Automotive/Heavy Duty Technician Roundtable

Greg announced that a CRC Executive Roundtable meeting was scheduled immediately following the Executive Committee meeting. Discussion topics include:

1. Determine date for the next Auto/Heavy Duty Tech Roundtable
2. Schedule "business needs discussion" and presenters for the Wasatch Front Consortium meeting scheduled on August 25.

Agenda Setting – August 11 Executive Committee Meeting

The following are scheduled for discussion at the August 11, 2005 Executive Committee Meeting:

- Executive Roundtable Report
- Regional Director's Report
- Legislative Priorities

Old Business

There was no old business to report.

New Business

There was no new business.

Chairman Diven adjourned the meeting at 1:12 pm.